

OliverBranch Consulting

Grant Management 101 Executive Summary

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Overview

Grant management is the strategic process of identifying, securing, administering, and closing out funding in alignment with an organization's mission. Effective management ensures compliance, transparency, and long-term sustainability for nonprofits and government agencies.

Grant Lifecycle Summary

Pre-Award: Identify, assess, and apply for funding opportunities aligned with organizational priorities.

Award: Review terms, negotiate/confirm deliverables, and set up tracking and financial systems.

Implementation: Deliver programs, submit reimbursement invoices, and document outcomes.

Monitoring & Reporting: Track data, maintain records, and submit timely and accurate reports.

Closeout: Reconcile budgets, complete final reports, and capture lessons learned for future improvement.

Best Practices

- Centralize grant documentation and communication.
- Foster collaboration between finance and program staff.
- Use standardized templates and tracking tools.
- Debrief after each grant cycle to identify improvements.

OliverBranch Insights

- Strategic alignment drives sustainability (make sure the grant aligns with your program).
- Compliance is culture, not a checklist.
- Transparency builds funder trust and long-term partnerships.

What we do

- Strategic planning
- Grant Project Development
- Grant Writing
- Fund Development
- Communication Plans
- Transitional Leadership

Contact

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- Set up a free 30 minute call (use QR code)

